

**HOOONAH CITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING**

June 21, 2018

BOARD MEMBERS PRESENT: Heidi Jewel, Dillon Styers, Harold Houston, Grace Villarreal, and Robert Hutton.

SUPERINTENDENT/PRINCIPAL: Ralph Watkins

OTHERS PRESENT: Amy Stevenson, Business Manager, Kelli Deitering, Board Secretary, Daphne Wright, Glenda Hutton, Jolene Watkins, Tyler Watkins, Seirra McClemment, Collin McClemment, Justen Samuels, and Howard Diamond.

CALL TO ORDER: Robert Hutton called the meeting to order at 7:11 pm.

ROLL CALL: Five (5) Board Members were present at roll call, a quorum was established.

CORRESPONDENCE TO THE BOARD: Robert Hutton informed the Board that he will be using a new procedural change he read about. He will always wait for somebody to call question before a motion goes to vote. Robert Hutton also had written to Mayor Byers and the City Council thanking them for the \$100,000 additional local contribution.

AGENDA REVISIONS: No Agenda Revisions

ADOPTION OF AGENDA: M/S Grace Villarreal, Heidi Jewell moved to approve the agenda for May 17, 2018. No objections. The agenda was adopted by unanimous consent.

BOARD CALENDAR: No comments

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH): No Public Comments

ADMINISTRATIVE REPORT:

Administrator Report – Ralph Watkins gave a written attached report. He included verbally that he is still in the hiring process of three staff members. There were 50 candidates that didn't attend the last job fair that are still seeking employment. Ralph intends to email them all informing them he is looking for more teachers. There are 11 days set aside for training this year. This will be highly beneficial with helping teachers understand how they are evaluated. Professional Learning helps teachers realize that everybody shares the same students. There is no such thing as my students and your students. He is adjusting the calendar for more PLC. Teacher collaboration is very important and helps students get ahead.

Business Office Report – Amy Stevenson gave a written attached report. Amy has been busy with Purchase Orders and another credit card that was compromised. Grace Villarreal asked if her report included the money from the city. It doesn't.

ANEP Grant Director's Report – Heather Powel gave an attached written report. Not present at meeting for questions.

Maintenance Report – Jeremiah Byers gave an attached written report. Robert Hutton suggested getting serious about replacing the boilers. There is a HFC program for fuel savings that will pay off a loan for purchasing a new boiler. The school's boilers are very old and can go out at any time. Robert Hutton will pursue this program to replace the boilers with the board's permission. There needs to be a conversation with himself, Ralph, and Jeremiah. Harold Houston commented that he is in favor with this idea to save on cost of fuel.

SPED Report – No SPED Report. Sheryl Ross is not on contract for the month of June.

Board Reports – No Board Reports

OLD BUSINESS:

1.0 2017/2018 Board Policy Review for 2nd and Final Reading

Heidi Jewell, Grace Villarreal move that we approve Chapters 0, 1, 2, and 3 for Second and Final Reading. No Discussion. No Objection. Approved by unanimous consent.

NEW BUSINESS:

2.0 FY 2018/2019 Contract for David Crouch

Heidi Jewell, Grace Villarreal move that we offer a 2018/2019 teaching contract to David Crouch. No Discussion. Harold Houston, Heidi Jewell called the question. Robert Hutton asked for all those in favor to raise their right hand. All five hands were raised. Motion passes unanimously.

2.1 FY 2018/2019 MOA for Daphne Wright

Harold Houston, Heidi Jewell move that we approve the Memorandum of Agreement for Daphne Wright for FY 2018/2019. No Discussion. Grace Villarreal, Dillon Styers called the question. Robert Hutton asked for all those in favor to raise their right hand. All five hands were raised. Motion passes unanimously.

2.2 Approval of Simulator Purchase

Harold Houston, Heidi Jewell move that we purchase the simulators using ANEP funds. Discussion: Heidi Jewell knows this has been a lot of work for Ralph. This is going to be awesome. Dillon Styers, Grace Villarreal called for question.

Robert Hutton asked for all those in favor to raise their right hand. All five hands were raised. Motion passes unanimously.

2.3 MOA for AASB Board Development Workshop-Lon Garrison

Grace Villarreal, Heidi Jewell move that we approve the MOA for AASB Board Development Workshop with Lon Garrison. Discussion: Harold Houston may have to work on the dates of August 4th and 5th. He will be able to attend the workshop depending on his work schedule. Harold Houston, Dillon Styers called for question. Robert Hutton asked for all those in favor to raise their right hand. All five hands were raised. Motion passes unanimously.

2.4 Transfer Hoonah Fun and Fit Fund Balance to Playground Fund

Heidi Jewell, Harold Houston move that the Hoonah Fun and Fit account be closed and the approximate fund balance of \$54,000 be transferred to playground capital projects fund. Discussion: The total amount in the playground fund is approximately \$70,000. Heidi Jewell, Harold Houston called for question. Robert Hutton asked for all those in favor to raise their right hand. All five hands were raised. Motion passes unanimously.

2.5 FY19 School Operating Fund Budget Revision

Heidi Jewell, Dillon Styers move that we approve the FY 19 Revised School Operating Fund Budget in the amount of \$3,029,643.00 which includes the additional local effort of \$100,000.00 for the first and final reading. Discussion: Heidi Jewell is very excited to see the city and school collaborating together. Robert Hutton thinks this is due to Ralph presenting data to the city. It is powerful. Ralph Watkins said he appreciates that the city wants to stay actively involved with how the school spends the money. Ralph mentioned that Stan Savland would like to see the school save \$84,000 for the next year. Harold Houston would like to see a copy of the revised budget. Harold Houston, Heidi Jewell called for question. Robert Hutton asked for all those in favor to raise their right hand. All five hands were raised. Motion passes unanimously.

DISCUSSION ITEMS:

- **Possible revision of Board Self-Evaluation and Board Handbook:** Robert Hutton asked the Board if they would like to revise the Handbook and the Board Self-Evaluation. Harold Houston likes the handbook as it is. It is very useful for new members on the Board. Grace Villarreal, Heidi Jewell, and Dillon Styers all agreed with Harold and would like to keep the Handbook as it is. There needs to be a Board Self-Evaluation done every year. Right now, the Self-Evaluation is the AASB format. Robert Hutton asked the Board which month they would like to do

the Self-Evaluation and if they would like the survey done online or in paper form. Harold Houston would like paper form. The month of August was discussed. The rest of the Board was ok with online. Robert Hutton needs to discuss with Lon Garrison and will get back to the Board.

- **Agenda Items for August Retreat:**

Here is the prioritized list for the agenda items for the August Retreat.

1. Strategic Plan
2. Superintendent and Self-Evaluation
3. Board Goals
4. Work Session
5. Board Handbook
6. Board Assignments
7. Honoring BBBS (Recognizing Sally Dybdahl)
8. Take Photo

The Board needs to decide whether to do Ralph Watkins' evaluation in August or January. The problem with August is that the school year has just begun. It is hard to evaluate somebody that has just begun the year. Heidi Jewell reminded the Board that there will be quarterly meetings with Ralph to discuss how things are going. Grace Villarreal said the the Evaluation has got to get done so might as well get it over with in August. There will be two full days during the August Retreat to do this. A conversation with Lon Garrison will happen before the month is finalized.

PUBLIC COMMENTS (THREE MINUTE TIME LIMIT EACH): No Public Comments

COMMENTS FROM THE BOARD:

Heidi Jewell – Heidi congratulated Ralph Watkins on completing his Superintendent Endorsement. Ralph Watkins thanked her and said he is very emotional about it. He couldn't have done it without support from his family, board, and staff.

Grace Villarreal – Grace congratulated Ralph. She can tell he cares about our community. It makes her feel good to see how hard he is trying.

FUTURE AGENDA ITEMS:

- Three blank teaching contracts (There will need to be a Special Board meeting for the new teachers that still need to be hired.)
- MOA for Sheryl's Physical Therapist

ADJOURNMENT:

Robert Hutton asked if there were any objections to adjournment. No objections. Meeting adjourned at 7:58 pm.

After the Board Meeting, there was a celebration for Ralph completing his classes for his Superintendent Endorsement. Cake and sparkling cider was served.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Dillon Styers', with a stylized, cursive script.

**Dillon Styers
Board Secretary**

A handwritten signature in blue ink, appearing to read 'Kelli Deitering', with a stylized, cursive script.

**Kelli Deitering
Recording Secretary**